

ID:	MHR-00065F	Title:	Senior Accountant and Financial Analyst
Date:	September 1, 2021	Employer:	EaglePicher
Location:	Surrey	Salary:	70-90K per annum

Job Description

The primary purpose of this position is to create timely and accurate financial reporting and analysis. The successful candidate will be a key contributor to the finance team in ensuring the financial integrity and excellence of systems and reporting. This person will be the contact for all aspects of the accounting and financial analysis of the Medical business unit.

Our client offers:

- Competitive compensation package
- Opportunities to grow

Responsibilities

- Maintain medical business unit accounting policies and procedures.
- Post all journal entries for medical business unit and fully execute month-end accounting close process.
- Work with other business unit accountants on intercompany transactions and eliminations.
- Assist with analyzing and maintaining manufacturing standard costs.
- Maintain general ledger and related account reconciliations.
- Maintain fixed asset sub-ledger.
- Assist with tax filings, including the annual T2 and monthly GST filings.
- Assist with inquiries from external auditors.
- Process financial transactions including receivables, payables and wire transfers, as necessary.
- Process expense reports in accurate and timely manner in accordance with department procedures
- Prepare monthly gross margin and other medical business unit reports.
- Prepare and analyze weekly, monthly and ad hoc financial and operational reports for the business unit.
- Lead frequent meetings with the business unit management team to update revenue, cash and other forecast metrics.
- Build from the bottom-up the annual budget and quarterly forecasts of the business unit.
- Communicate with all co-workers, management, clients and others in courteous, professional manner.
- Respond timely to inquiries from general management and other finance personnel regarding expenses, budgets, variances to standards, etc.

Required Work Practices and Competencies

- Previous experience in full cycle accounting close process required.
- Legally eligible to work in Canada.
- Bachelor's degree in Accounting or equivalent.

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- Integrated accounting system experience a plus.
- Must be detail oriented and have the ability to work and learn independently.
- Must be a self-starter that is proactive in pursuing continuous process improvement and communicating deficiencies.
- Strong PC and analytical skills.
- Knowledgeable of exchange rate conversions.
- Comfortable and confident in participating in and leading meetings with business unit leadership.
- Good listening and communication skills (fluent in English); able to interact with a diverse workforce.

Preferences:

In addition to meeting the basic requirements, the most successful candidate will also have:

- Experience in manufacturing environment / standard costing desired.
- Experience in leading meetings.
- Experience with foreign currency translation.

To apply please submit your resume and cover letter to:

Inquiries@maverickhr.ca